

CS-22-088

CONTRACT TRACKING NO.

CM3281

BOCC CONTRACT APPROVAL FORM
(Request for Contract Preparation)

GENERAL INFORMATION

Requesting Department: OMB

Contact Person: Chris Lacambra

Telephone: 904-530-6010 Fax: ()

Email: clacambra@nassaucountyfl.com

CONTRACTOR INFORMATION

Name: Micah's Place

Address: PO Box 16287 Fernandina Beach FL 32035
City State Zip

Contractor's Administrator Name: Heather Jones Title: Executive Director

Telephone: (904)432-3481 Fax: (904) 225-9978 Email: hjones@micahsplace.org

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)

Authorized Signatory Name: Heather Jones-Executive Director

Authorized Signatory Email: hjones@micahsplace.org

CONTRACT INFORMATION

Contract Name: Micah's Place

Description: Not-for-profit funding agreement for FY22/23
GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Total Amount of Contract: \$50,000
APPROXIMATE IF NECESSARY

Source of Funds: County State Federal Other Account: 01692569-582042

Authorized Signatory: Klynt Farmer, BOCC Chairman
IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: 10/1/2022 to: 9/30/2023 Termination/Cancellation: _____

Status: New Renew Amend# WA/Task Order Supplemental Agreement

How Procured: Exemption Sole Source Single Source ITB RFP RFQ Coop
 Piggyback Quotes Other _____

If Processing an Amendment:

Contract #: _____ Increased Amount to Existing Contract: _____

New Contract Dates: _____ to _____ Total or Amended Amount: _____

Continued on next page

CHECKLIST		
<i>Review/Complete before sending contract for final signature</i>		
Requirement	Description	Complete By
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and staff members who have obligations under this contract.	
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	
Competition/Conflicts and Existing Contracts/Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	
Term of Contract	Start and end dates of contract are included. Any renewals are included.	
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed in requirements	
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Chris Lacambra 12/1/2022
 Department Head/Contract Manager Date *JP* 12/1/2022
2. Janice Belmonte 12/1/2022
 Procurement Date
3. Chris Lacambra 12/1/2022
 Office of Mgmt & Budget Date *AS* 12/2/2022
Denise C. May 12/2/2022
4. _____ Date
 County Attorney
5. Taco E. Popey AICP 12/2/2022
 County Manager Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

following:

- a. Continuing the present level of services, as of the date of this Agreement, provided for the citizens of Nassau County, Florida.
2. Micah's shall submit simultaneously to the County Manager and the Clerk an annual accounting acceptable to the Clerk on or before December 31st of each fiscal year in which Micah's received funding from the County. Additionally, Micah's shall make its books available for inspection by a designee of the County upon reasonable notice. Failure of Micah's to provide the annual accounting record by the time specified shall result in the revocation of granting of further funds and reimbursement of funds distributed during the year for which no report was submitted.
3. All facilities, programs and services shall be compliant with the Florida Accessibility Code and the Federal Americans with Disabilities Act (ADA). Failure to provide facilities, programs, and services that are compliant with both the Florida Accessibility Code and the Federal Americans with Disabilities Act (ADA) shall be considered a breach of the Agreement and may result in the termination of this Agreement.
4. The term of this Agreement shall commence on October 1, 2022 and terminate on September 30, 2023, unless terminated by either party thirty (30) days written notice

Contract No.: CM3281

to the other party, subject to completion of all previous and outstanding billings.

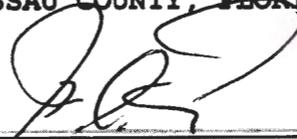
5. This Agreement may be amended only in writing by mutual consent of both parties.

6. In performing its obligations under this Agreement, Micah's shall at all times be acting in the capacity of an independent contractor and not as an officer, employee or agent of the County.

7. Failure of Micah's to satisfactorily comply with the terms of this Agreement may result in a cessation of payment, pursuant to the terms of this Agreement.

IN WITNESS WHEREOF, the effective date of this Agreement shall be the date of its being signed by the Board of County Commissioners of Nassau County, Florida, this 9th day of January, 2023.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



By: Klynt Farmer
Its: Chairman

ATTEST as to authenticity of
Chair's signature:



JOHN A. CRAWFORD
Its: Ex-Officio Clerk

Contract No.: CM3281

Approved as to form by the
Nassau County Attorney

Denise C. May

DENISE MAY

MICAH'S PLACE

Heather Jones

Print: Heather Jones
ITS: EXECUTIVE DIRECTOR